

**Hawaii Women Lawyers
Network of Marketing Women
Women in Communications, Inc.
Women Together - UH Law School
Women in Academic Administration
American Medical Women's Association, Hawaii Chapter
American Society of Women Accountants, Hawaii Chapter
National Association of Bank Women, Hawaii State Council**

**THE COMMUNICATIONS
NETWORK:**

Professional Women in Action

Princess Kaiulani Hotel
Saturday, November 8, 1986

PROGRAM

This is the third annual communications seminar designed and sponsored by non-profit professional women's groups in Honolulu. The seminar is intended to enhance specific communication skills necessary to professional advancement for women. The seminar will commence with a panel of representatives from each sponsoring organization to discuss networking strategies of interest to professional women. Participants will then attend a morning workshop of their choice.

The Honorable Betty M. Vitousek, Senior Judge of the Family Court and the highest placed woman in Hawaii's judiciary, will speak at lunch. Following lunch, participants will attend an afternoon workshop of their choice. A total of eight workshops will be available — each workshop is described below.

An afternoon panel discussion entitled "Win Some - Lose Some" will conclude the seminar. The panelists will include professional women who have made a significant impact in their profession and the community. Connie Chun, Carole A. Gibbs-Fisher and Karen Nakamura will discuss how women can handle the inevitable ups and downs in their careers. Connie Chun, a lawyer and a nurse, has been active politically serving as a state legislator. Karen Nakamura owns and operates Wallpaper Hawaii, Inc. and is currently President of the Building Industry Association of Hawaii. Carole A. Gibbs-Fisher is Vice President and Manager of the Tax Department at Hawaiian Trust Company. Evelyn L. Char, clinical nurse specialist, will moderate the panel.

The morning workshops include:

A. **Multiple Roles.** This workshop panel will focus on learning to integrate motherhood with career, the unique role of single parenting and keeping up with current trends in employer/family relations. Various exercises will be presented to help women manage their different roles. Participating in the panel will be Debbie Daniels, Director of Patient Caring, Honolulu Medical Group; Eve Shere, Economist, DPED, State of Hawaii; Angela Williams, Director of Pacific Business Center, University of Hawaii and Joyce Tsunoda, Office of the Chancellor, Community Colleges.

B. **Difficult People/Handling Conflict.** This seminar will be conducted by Dr. Drake Beil and will include an overview of several areas: identification of the causes of interpersonal conflict and its positive and negative aspects (individual or group conflicts); demonstration of the key methods for handling conflict; and utilization of the three principal elements that affect the outcome of conflict. Dr. Drake Beil is a specialist in human resources and organizational development who has assisted corporate, educational, government and military clients to improve productivity. He is Vice President of the Hawaiian Educational Council.

C. **Cross-Cultural Communications.** Dr. Gary Fontaine will conduct this workshop which will include discussion of typical misunderstandings created by intercultural communication. Dr. Fontaine will offer advice on how to recognize and handle these sensitive situations which arise frequently in Hawaii. Dr. Fontaine is an Associate Professor of Communication at the University of Hawaii at Manoa and former Director of the Institute of Behavioral Sciences.

D. **Career Advancement Through Volunteerism/The Appointments Process.** This workshop will provide information on how to be appointed to government boards and commissions as well as private boards and to discuss the benefits of serving organizations, businesses and government in a voluntary capacity. The panel will explore the advantages of volunteer work and the possibilities of developing a network through such activities. Panelists will include Carol Mon Lee, Senior Vice President of Bishop Trust Company; Virginia Lea Crandall, Hearings Officer with the Department of Commerce and Consumer Affairs; Marsha Petersen, Public Relations Coordinator at The Queen's Hospital and Joanne Colozzi, Dean of Instruction at Leeward Community College.

The afternoon workshops include:

W. **Team Building Skills.** Cindy Mazda will discuss team building. Successful working relationships require sophisticated interaction among the "players." The "team approach" to management and professional activity is often cited as the key to excellence and corporate success. Women have frequently been socialized to be cheerleaders rather than players, coaches, and leaders and are less familiar with the team approach. Ms. Mazda will discuss how team-building and participation skills can be acquired and can help women "win" advancement and professional support. Ms. Mazda is the Director of Women's Athletics at the University of Hawaii at Manoa.

X. **Credibility in Public Communication/Verbal and Non-Verbal Skills.** The most critical factor in effective public speaking is credibility. Through an illustrative lecture, Doric Little will focus on the means of persuasion and will emphasize developing credibility through content, analysis, verbal and non-verbal delivery and language. Skills such as these are essential for women who wish to be effective, persuasive and influential speakers. Ms. Little is the Employee Relations Administrator for the University of Hawaii System.

Y. **Seasons of Life.** This workshop will be presented by Dee Preston-Dillon. There is an ebb and flow in every woman's life. A woman's development is related to the changes within her inner world, as well as changes in her external world. By looking at predictable life passages, this workshop will help the participant to anticipate, understand and grow from her experiences. Ms. Preston-Dillon is a psycho-therapist, author and consultant.

Z. **Burn-Out/Stress.** Sam Horn will conduct this seminar which will cover balancing different roles; partner, parent, executive, friend; improving the balance in life when the pressure seems too much; and maintaining enthusiasm when one is performing at less than par. Ms. Horn has lectured extensively on personal and professional development to dozens of organizations in Hawaii. She has conducted workshops for many local educational organizations, UCLA, Georgetown University, San Francisco State University, San Diego State University and Cal Poly and is an active member of the American Society for Training and Development.

REGISTRATION

THE COMMUNICATIONS NETWORK: PROFESSIONAL WOMEN IN ACTION

Saturday, November 8, 1986

To register, please complete this form, make check payable to Communications Seminar and mail to Adele Lum, Grant Thornton, Pacific Tower, Suite 2900, 1001 Bishop Street, Honolulu, Hawaii 96813.

NAME: _____
Last First

OFFICE: _____ PHONE: _____

ADDRESS: _____ ZIP: _____

Four workshops will be held in the morning and four in the afternoon. Please circle the workshop of your first, second and third choice during morning and afternoon. Participants will be placed in the workshop of their preference as registrations are received; however, because of limited space we cannot guarantee availability.

Morning Workshop
(9:50 - 11:05)

Afternoon Workshop
(1:15 - 2:30)

1st	A___ B___ C___ D___	1st	W___ X___ Y___ Z___
2nd	A___ B___ C___ D___	2nd	W___ X___ Y___ Z___
3rd	A___ B___ C___ D___	3rd	W___ X___ Y___ Z___

_____ Regular \$35.00 (\$40.00 late registration after October 8, 1986)

_____ Students \$20.00 (\$25.00 late registration after October 8, 1986)

AMOUNT ENCLOSED \$ _____

SEMINAR INFORMATION

DATE: Saturday, November 8, 1986

TIME: 8:00 a.m. to 3:45 p.m.

LOCATION: Princess Kaiulani Hotel, 120 Kaiulani Avenue, Princess Room

REGISTRATION: \$35.00 includes lunch, workshops and materials

PARKING: \$1.00 validated parking (for each 6-hour period)

DEADLINE: If registering after October 8, 1986, please call to see if space is available.

CANCELLATION POLICY: Cancellations received by October 31, 1986 will be accepted and full registration fee refunded.

TAX DEDUCTION OF EXPENSES: An income tax deduction may be allowed for expenses of education undertaken to maintain and improve professional skills (see Treas. Reg. 1.162-5; *Coughlin v. Commissioner*, 203 F.2d 307).

CONTINUING EDUCATION CREDITS: Meets the requirements for qualifying for continuing education credits with the State Board of Accountancy.

FOR FURTHER INFORMATION: Call Marie Ka-Ne of HWL at 524-8000 or Adele Lum of ASWA at 536-0066.

FREE GIFT: Each registrant will receive a gift from Shisedo of Hawaii

COMMUNICATIONS SEMINAR

c/o Adele Lum

Grant Thornton

Pacific Tower, Suite 2900

1001 Bishop Street

Honolulu, Hawaii 96813

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